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**PLUMAS COUNTY  
PLANNING COMMISSION**

Minutes of the Special Meeting of January 15, 2009

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The Plumas County Planning Commission (the *Commission*) convenes in their regular meeting on January 15, 2009, at 10:03 a.m. in the Planning and Building Services Conference Room, Quincy; Vice Chairman, Mark Dotta, presiding. Members appointed are as follows:

1. Mark Dotta, Vice Chairman (District 1);
2. Elizabeth "Betsy" Schramel, Commissioner (District 2);
3. Richard Rydell, Chairman (District 3);
4. Vacancy (District 4); and
5. John Olofson, Commissioner (District 5).

**Staff in Attendance:** Randy Wilson, Planning Director  
James Graham, Senior Planner  
Rebecca Herrin, Senior Planner  
Nancy Fluke, Recording Secretary

**I. CALL TO ORDER AND ROLL CALL**

**Present:** Mark Dotta, Betsy Schramel, John Olofson.  
**Absent:** Rich Rydell

**II. APPROVAL OF AGENDA**

Vice Chairman Dotta welcomes new member, John Olofson, and calls for a motion to approve the agenda. Motion is made by Commissioner Schramel and Commissioner Olofson seconds the motion with a unanimous affirmative voice vote recorded.

**III. PUBLIC COMMENT OPPORTUNITY**

Vice Chairman Dotta opens the Public Comment period. No comments are presented.

**IV. ACTION ITEM**

• **SUBCOMMITTEE – GENERAL PLAN UPDATE**

Vice Chairman Dotta introduces Planning Director, Randy Wilson. Wilson suggests to the Commissioners that a *General Plan Consultant Selection Sub-Committee* is formed consisting of the following: 1. Two Planning Commission members; 2. Two Board of Supervisors members (Sherrie Thrall & Terry Swofford); 3. Jack Ingstad, CAO; and Randy Wilson, Planning Director. Wilson adds that an alternate Planning Commissioner should be selected and that this committee should function under the Brown Act. Wilson suggests January 27, 2009, at 10:00 a.m. in the Planning and

Building Services Conference Room as the target meeting date. The purpose of this meeting Wilson states is to develop the criteria for rating the Statements of Qualifications/Proposals received from consultants for the General Plan Update Consulting Services for Plumas County. Discussion takes place concerning who would be willing and available to serve on the committee, and also whether anyone would have a conflict of interest. Dotta initially calls for a motion to approve two suggested members; however, the discussion continues resulting in an amended motion to approve the following to serve on the sub-committee: Mark Dotta, Betsy Schramel, and John Olofson (alternate). Motion is made by Commissioner Schramel and Commissioner Olofson seconds the motion with a unanimous affirmative voice vote recorded.

Wilson states that at the next meeting he would like to present an example of Commission procedures and election of officers that the Commission might want to consider adopting. The Commissioners decide that at the next meeting they will take care of organizational items in advance of the selection of a Consultant. Wilson suggests February 19, 2009, as a possible date to schedule the next regular meeting, and the Commissioners agree to keep that date in mind.

Olofson brings to the attention of the Commission the book titled: *Land Use Planning Law* (author, Curtain), as an excellent resource for the Planning Commission to use during the General Plan Update process. Wilson mentions that maps recently generated by the County GIS department (i.e., Opportunity Area Map exhibited in lobby) as another good resource for the Planning Commission to utilize.

#### V. ADJOURN

There being no further business, Vice Chairman Dotta calls for a motion to adjourn. Commissioner Schramel moves to adjourn the meeting of January 15, 2009. Commissioner Olofson seconds the motion with a unanimous affirmative vote recorded. The meeting adjourns at 11:33 a.m.

The first *General Plan Consultant Selection Sub-Committee* meeting is tentatively set for January 27, 2009 at 10:00 a.m. in the Planning and Building Services Conference Room located at 555 Main Street in Quincy.

The next regularly scheduled meeting is tentatively set for February 19, 2009, at 10:00 a.m. at the Planning and Building Services Conference Room located at 555 Main Street in Quincy.



Mark Dotta, Vice Chairman  
Plumas County Planning Commission

  
Nancy Fluke, Recording Secretary