



Plumas County Community Corrections Partnership
AB109 Public Safety Re-Alignment
Executive Committee Meeting

**AGENDA FOR EXECUTIVE COMMITTEE MEETING
ON OCTOBER 31, 2012 TO BE HELD AT
10:30 A.M., BOARD OF SUPERVISORS ROOM 308
PLUMAS COUNTY COURT HOUSE, QUINCY, CALIFORNIA
www.countyofplumas.com**



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact committee secretary at (530) 283-6202. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:30 CALL TO ORDER/ROLL CALL
ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Community Corrections Partnership Executive Committee, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Executive Committee for consideration. However, California law prohibits the Executive Committee from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the CCP Executive Committee. Any member of the public wishing to address the Executive Committee during the "Public Comment" period will be limited to a maximum of 3 minutes.

AGENDA

1. RECOMMENDATION TO BOARD OF SUPERVISORS FOR EXECUTIVE COMMITTEE MEMBER TO REPLACE JUDGE IRA KAUFMAN
Discussion and possible direction to staff.
2. AMEND DATE AND TIME OF REGULAR MEETINGS
Discussion and possible direction to staff.
3. 2012/2013 ESTIMATED, REVISED BUDGET APPROVAL
Discussion and possible direction to staff.
4. MODIFICATION OF CCP PLAN, FURTHER DISCUSSION
Discussion and possible direction to staff.

APPROVAL OF OCTOBER 10, 2012 MINUTES

NEXT MEETING SCHEDULED FOR:

BY-LAWS
OF THE PLUMAS COUNTY
COMMUNITY CORRECTIONS PARTNERSHIP
EXECUTIVE COMMITTEE

ARTICLE I

NAME

The name of this organization shall be THE PLUMAS COUNTY COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE.

ARTICLE II

AUTHORITY

This organization is authorized by Penal Code Section 1230.1.

ARTICLE III

PURPOSE

The purpose of the Plumas County Community Corrections Partnership Executive Committee shall be to:

1. Develop and implement county-based responses to adult criminal justice matters as a result of public safety realignment and to set priorities for the use of state 2011 Realignment Funds associated with public safety realignment.
2. Develop a comprehensive multi-agency local community corrections plan that identifies resources and strategies for providing an effective continuum of responses in the prevention, intervention, supervision, treatment, and incarceration of adult offenders, including strategies to develop and implement local alternatives to incarceration options for the offenders. The local plan shall be guided by the principles of evidence-based practices in corrections.

ARTICLE IV

DUTIES

The Council shall have the following duties:

**Adopted
September 15, 2011
Amended June 13, 2012**

1. Assist the Chief Probation Officer in developing a comprehensive, multi-agency local community corrections plan to develop a continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of adult offenders, in accordance with Penal Code 1230.1.
2. Serve as the local community corrections planning coalition, for the purpose of recommending the utilization of state 2011 Realignment Funds for public safety for the County of Plumas.

ARTICLE V

MEMBERSHIP

1. Along with the Chief Probation Officer who shall serve as chairperson, voting members shall include, but not be limited to, one representative from the following agencies (pursuant to PC1230.1(b)):
 - Superior Court of California,
 - District Attorney's Office,
 - Sheriff's Office,
 - Public Defender's Office, and the
 - Department of Alcohol and Drugs.
2. Alternate Members
 - a. Each Executive Committee member shall designate an alternate member to represent the member at a Committee meeting in the event the Committee member is unable to attend a scheduled meeting.
 - b. When representing a Committee member at a Council meeting, the alternate member shall have the same voting power as the voting member.

ARTICLE VI

OFFICERS

1. Officers of the Committee shall be a Chairperson and an Acting-Chairperson and such other officers as the Committee may choose to elect.
2. Responsibilities of Officers:
 - a. Chairperson - In accordance with Section 1230.1(b) of the Penal Code, the Chief Probation Officer shall serve as the Executive Committee Chairperson. The Chairperson shall supervise and direct the Committee's activities, affairs and officers. The Chairperson shall preside at all Committee meetings. The Chairperson shall have such other powers and duties as the Committee or Bylaws may prescribe.

- b. Acting-Chairperson - In the event of the absence of the Chairperson, the Probation Department Division Director of Adult Services or another Division Director may be designated to serve as the Acting-Chairperson to preside at Committee meetings.
3. Term of Office:
The term of office for the Executive Committee Chairperson shall be concurrent with his/her term as Chief Probation Officer. Each Executive Committee member shall serve an indefinite term concurrent with his/her service to the agency or organization he/she represents.

ARTICLE VII

MEETINGS AND PROCEDURES

The Executive Committee and its sub-Committees shall be governed by the Brown Act and meetings shall be open to the public in accordance with the provisions of the Act.

1. Regular Meetings

Regular CCP meeting schedule to be held on the second Wednesday of every month beginning at noon. The deadline for submittal of agenda items is seven days prior to the regular meeting. Notice and agenda will be posted in accordance with the provisions of the Act.

2. Special Meetings

A Special Meeting may be called at any time by the Chairperson, or by a majority of the members of the Executive Committee, specifying the general nature of the business proposed. An agenda and notice will be posted in accordance with the provisions of the Act.

3. Quorum and Voting Procedure

- a. A minimum of four (4) members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting of members.
- b. Decisions shall be reached through majority voting which is defined as a majority of the quorum members present.
- c. The Council shall use parliamentary procedures (the current edition of: Robert's Rules of Order) to conduct business.

4. Setting the Agenda

**Adopted
September 15, 2011
Amended June 13, 2012**

The Chairperson / Acting Chairperson shall designate items on the agenda. Those wishing to provide input shall request inclusion on the agenda by contacting the Chairperson / Acting Chairperson no later than one (1) week prior to the scheduled meeting.

5. Public Comments

Public comments at meetings are limited to three (3) minutes for each individual. The Chairperson has the discretion to extend the time based on the complexity of the issue.

ARTICLE VIII

CONFLICT OF INTEREST

1. Executive Committee members are subject to Plumas County's Conflict of Interest Code.

ARTICLE IX

AMENDMENTS

The By-Laws may be adopted, amended or repealed by a majority vote of the Executive Committee after written proposal for such action has been in the hands of this Committee for thirty (30) days.

**PLUMAS COUNTY
AB 109 REALIGNMENT PROBATION REVISED BUDGET REQUEST FY 2012-2013**

DESCRIPTION	UNITS	COST	OTHER/IN KIND	NOTES
<i>* New request</i>				
* CCP COMMITTEE		\$3,000		Out of county training for committee members to attend AB109 training/conferences
CCP COMMITTEE		\$3,000		
DA -- Other Wages		\$24,609	\$25,500	.5 fte Alternative Sentencing Coordinator, Stats
DA -- Training		\$4,000		In kind from Public Health/A&D
DISTRICT ATTORNEY REQUEST		\$28,609		
MH -- Behavioral Therapist	1	\$49,000	46500+70000	See email and recommended budget, attached
MENTAL HEALTH REQUEST		\$49,000		In kind match from PH/A&D/MH
* PR -- New Deputy Probation Officer (100%)	1	\$61,922		100% of Annual Wages & Benefits
PR -- Chief Probation Officer (20%) - Previously approved	1	\$29,990		20% of Annual Wages & Benefits
PR -- Deputy Probation Officer II (50%) - Previously approved	1	\$33,286		50% of Annual Wages & Benefits
* PR -- Supervising Probation Officer (20%)	1	\$14,258		20% of Annual Wages & Benefits
* PR -- Probation Fiscal Officer (20%) - 10% Previously approved \$7693	1	\$15,386		20% of Annual Wages & Benefits
PR -- Computer	2	\$1,100		Office and Field Units
PR -- Drug Testing		\$3,923		Approximately 600 tests/yr
PR -- Drug Testing Supplies		\$500		Approximately 600 tests/yr
PR -- In County Travel		\$2,000		Field Visits, Searches
PR -- Incentives - PRCS		\$5,000		Bus Passes, Housing, Clothing
PR -- Professional Services		\$30,000	\$25,000	EBP, CBT. In kind from SB678
PR -- Reference Manuals/Code Books		\$200		Updated Code
PR -- Safety Equipment-New		\$8,915		Body Armor, Firearms, Ammunition
PR -- Software Licenses		\$10,400		Annual License, Training
PR -- Training		\$3,000		Legislative, Evidence Based Programs, Supplemental Field Supervision
PR -- Radios, Handheld, Vehicle, Repeater, Installation, Maintenance	2/1	\$6,078		Estimate Attached
PROBATION REQUEST		\$225,958		
SO -- Electronic Monitoring		\$10,000		
SO -- In Custody Medical/Dental Services & Treatment, Rx		\$15,995		
SO -- Jail Correction Officer I	3	\$108,884	\$54,442	In kind from Probation/SB678 for 1 CO of 3
SO -- Level II Sworn	1	\$82,422		
SO -- Training		\$5,000		5 Attendees-Correctional Seminar
SO REQUEST		\$210,301	\$12,000	Alliance For Workforce Development

TOTAL 2013 AB109 FUNDING REQUESTS: \$516,868

Post Release Community Supervision (PRCS)	\$153,766
2012 AB 109 Planning Grant	\$100,000
2012 AB 109 Training and Implementation Activities	\$10,850
FY 11/12 TOTAL ALLOCATION	\$264,616
2012 Unallocated	\$14,995
2012 Coordinated Care Allocation	\$48,000
2012 SO Budget Balance	\$8,704
2012 DA Budget Balance	\$6,556
2012 Probation Budget Balance	\$113,912
FY 12/13 EXPECTED DA/PD ALLOCATION	
FY 12/13 EXPECTED PUBLIC SAFETY ALLOCATION	\$353,000
FY 12/13 AB109 AVAILABLE FUNDS	\$545,167

**2013 Unallocated Funds
\$28,299**

DRAFT

Plumas County Community Corrections Partnership

EXECUTIVE COMMITTEE

Sharon Reinert, Chief Probation Officer-Chair
Judge Ira Kaufman
David Hollister, District Attorney
Greg Hagwood, Sheriff
Mimi Hall, Director of Public Health
Douglas Prouty, Public Defender

MEETING MINUTES

Regular Meeting of the Community Corrections Partnership Committee
On August 8, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

12:15 p.m.

Call to Order/Roll Call

Roll call.

Executive Members present: David Hollister, Doug Prouty, Mimi Hall, Sharon Reinert, Greg Hagwood

Not Present: Ira Kaufman

In attendance, Monica Richardson, Secretary of the Committee.

Additions to or deletions from the agenda: None

Public Comment:

Supervisor Lori Simpson confirmed her commitment to public safety and making sure the public is safe. She does not support any demotions, decreases in rate of pay, or layoffs and would like to take a look at public safety at mid-year budget review. She wants public safety to be as successful as possible.

Agenda

1. **November 1-2, 2012 AB109 Conference.** No reportable action taken.
2. **Plumas County Literacy/Second Chance Program.** No reportable action taken.
3. **2012/2013 Estimated Revised Budget Request and Modification of CCP Plan.** No reportable action taken.

Approval of minutes.

Motion made by Doug Prouty to adopt the August 8, 2012 meeting minutes as printed. Second by David Hollister. All in favor, none opposed, one abstention (Mimi Hall); Motion Carried.

Adjournment:

Adjourned to meet again on Wednesday, October 24, 2012, at 10:30 a.m. in the Board of Supervisors Room 308, Plumas County Courthouse, Quincy, California.