

**PLUMAS COUNTY
AIRPORT LAND USE COMMISSION
MEETING OF AUGUST 22, 2007**

CALL MEETING TO ORDER

The meeting is called to order at 1:30 p.m. with Commission Members John Larrieu, Bill Kennedy, Herb Bishop, Carl Felts and George Terhune present. Dan English is absent.

Also present are Jack Ingstad, County Administrative Officer, Clint Walker, Deputy County Counsel, Sid Robert, Director of Facility Services/Airports, and Nancy DaForno, Clerk of the Board.

INTRODUCTIONS

Introduction and comments of members.

PUBLIC COMMENT PERIOD

None.

SELECTION OF CHAIR AND VICE CHAIR

Motion by George Terhune, second by Bill Kennedy and carried to appoint Carl Felts as Chair of the Commission.

Motion by Carl Felts, second by Bill Kennedy and carried to appoint George Terhune as Vice Chair of the Commission.

OTHER BUSINESS

Open Meeting Act Law (Brown Act)

Overview by Clint Walker, Deputy County Counsel of Open Meeting Act Law (Brown Act). Mr. Walker informs the Commission that Barbara Thompson, County Counsel will be scheduling a session regarding Open Meeting Act Law and recommends attendance by members of the Commission.

Review PUC Sections 21670-21679.5

In the absence of Barbara Thompson, County Counsel, this matter is continued to September 19, 2007.

Criteria for selection of public member

Following discussion regarding appointment of a public member, the Commission concurs to review the two applications previously submitted and solicit any interest for the position. This matter is continued to September 19, 2007.

Discussion regarding clerical staff to Commission

Carl Felts begins discussion referring to PUC Code §21671.5 (c):

“Staff assistance, including the mailing of notices and the keeping of minutes and necessary quarters, equipment, and supplies shall be provided by the county. The usual and necessary operating expenses of the commission shall be a county charge”.

Mr. Felts recommends a .5 FTE clerical position for the Commission. Mr. Felts suggest sharing a portion of Title III funding allocated to Sierra Institute for staffing to the Almanor Basin Watershed Advisory Committee.

Nancy DaForno, Clerk of the Board helped to coordinate and provide clerical support for this meeting. Ms. DaForno informs the Commission that due to a heavy workload and staff shortage in the County Administrative Office, she will not be able to provide clerical assistance for future meetings.

Following further discussion, Mr. Ingstad agrees to work with Mr. Felts regarding staff assistance to the Commission.

Future meeting dates

The Commission concurs to meet the third Wednesday of every month. The next meeting will be held on September 19, 2007, time and location to be determined.

Bill Kennedy requests the next three meetings be held at the airport sites.

Mr. Ingstad recommends Mead & Hunt, Airport Planning Consultants attend the next meeting of the Commission.

ADJOURNMENT

Motion by John Larrieu, second by Herb Bishop and carried to adjourn the meeting at 2:30 p.m.